



## **WE ARE STILL WORKING BUT THE OFFICE IS CLOSED**

In light of the current Government Guidelines Josiah Hincks staff are now working from home as best as possible.

**PLEASE USE THE PHONE & EMAIL LIST (BELOW) TO CONTACT STAFF DIRECTLY. WE  
WILL DO OUR BEST TO GET BACK TO YOU AS FAST AS POSSIBLE**

- Post any urgent documents through the letterbox as these are collected and dealt with daily.
- ID scanning: Send from your phone or email.
- Urgent video, phone appointments are available subject to booking an appointment.
- Card Payments can be made over the phone.
- Parcel Deliveries please ring or knock.

**We thank you for your understanding at this time. These actions will help allow the firm to provide as smooth a service as possible at this difficult time.**



**COMMUNICATIONS LIST**

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